

**Minutes of the Council of the City of Easton, Pa.**  
**February 27, 2013**

Easton, Pa  
Wednesday  
February 27, 2013  
6:00 p.m.

City Council met in stated session at the above date and time, in Council Chambers, 6<sup>th</sup> floor, One S. Third Street to consider any business that may lawfully be brought before the body.

The invocation was given by Dr. Ruggles followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (Phone) (7)  
Absent: None (0)

Also in attendance were Thomas A. Hess, City Clerk, William Murphy, City Solicitor, Joel Scheer, Assistant City Solicitor and Glenn Steckman, City Administrator. There were eleven other persons present.

**APPROVAL OF AGENDA**

On motion of Mr. Fleck and Dr. Warner the Agenda was amended by adding a Proposed Bill 17, which would delete and replace Chapter 39, Council Rules and Regulations, under New Business, by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

On motion of Mrs. Vulcano and Mr. Warren the amended Agenda was approved by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Fleck, Brown (7)  
Nays: None (0)

**ACTION ON MINUTES**

On motion of Dr. Warner and Mr. Fleck the February 27, 2013 Council Meeting minutes were approved as submitted by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

**RESOLUTION**

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The next item on the Agenda was a proposed Resolution recognizing the death of Stanton W. “Stan” Sutphen, a former City Employee.

The following Resolution was introduced by Dr. Warner:

33-2013

The above Resolution was adopted on motion of Mr. Warner and Mr. Fleck by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)

Nays: None (0)

All Council members offered words regarding Mr. Sutphen’s service and dedication to the City to Council members personally and to the City’s youth, as a teacher and coach.

Mr. Sutphen’s son and daughter were presented with a framed Resolution.

Mr. Sutphen thanked Council for the honor bestowed on his father.

**CITIZENS RIGHT TO BE HEARD – (Agenda Items Only)**

There were no remarks from the audience

**REPORTS RECEIVED BY COUNCIL**

There were no reports received by Council.

**REPORTS OF COMMITTEES**

Mr. Brown, Chairman of the Finance Committee spoke regarding legislation that he would have for later in the meeting regarding amending the 2013 Recreation Fund Budget, for amending the 2012 Alpha Building Fund Budget, for amending the 2012 Unemployment Fund Budget, for authorizing the opening of interest bearing accounts at Merchant’s Bank of Bangor, and for authorizing the prepaying of the 2005 Note with Wells Fargo Bank.

Mrs. Vulcano, Chairman of the Economic Development Committee spoke regarding legislation that she would have for later in the meeting regarding approving a Master Lease Agreement with the Easton Parking Authority, and for amending the 2012 Community Development Block Grant Program

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Dr. Ruggles, Chairman of the Planning Committee, spoke regarding legislation that he would have for later in the meeting regarding approving Certificates of Appropriateness for five properties in the Historic District, and for establishing a Scaffolding Ordinance.

Mr. Warren, Chairman of the Public Safety Committee had no report.

Dr. Warner, Chairman of the Public Works Committee spoke regarding legislation that she would have for later in the meeting regarding amending the Parking Restriction Ordinance for Street Cleaning, and for approving a Management Agreement with the YMCA.

Mr. Fleck, Chairman of the Administration Committee spoke regarding legislation that he would have for later in the meeting regarding deleting and repealing the existing Chapter 39, Council Rules and Regulations and replacing it with a new Chapter 39 with the same title. He said that in part this new chapter would take the invocation off of the Agenda and replace it with a moment of silence, make no time limit for debate, and would require the presence of the City Clerk at all Council functions.

Mr. Murphy, City Solicitor reported that he and Mr. Scheer had no reports.

Mayor Panto had no report.

**UNFINISHED BUSINESS**

Bill No. 9, (Ordinance 5394) Regulating the use of Scaffolding within the Right-of-Way of the City of Easton to promote the Public Safety Health and Welfare of the City of Easton, was adopted on motion of Dr. Ruggles and Mr. Warren by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)

Nays: None (0)

Ordinance 5394 establishes a Scaffolding Ordinance in the City Codes.

Bill No. 10, (Ordinance 5395) Amending Section 560-54, Parking restrictions for street cleaning, of the Code of the City of Easton, Pa., was adopted on motion of Dr. Warner and Dr. Ruggles by the following vote:

Yeas: Fleck, Ruggles, Vulcano, Warner, Warren, Panto, Brown (7)

Nays: None

Ordinance 5395 amends parking restrictions for street cleaning throughout the City.

Bill No. 11, (Ordinance 5396) Amending the 2013 Recreation Fund Budget was adopted on motion of Mr. Brown and Dr. Warner by the following vote:

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Yeas: Ruggles, Vulcano, Warner, Warren, Panto, Brown, Fleck (7)  
Nays: None

Ordinance 5396 amends the 2013 Recreation Fund Budget by increasing Revenue and Expenditures by \$36,961.65.

Bill No. 12, (Ordinance 5397) Amending Sections in Chapter 114, Personnel, of the Code of the City of Easton, Pa. was adopted on motion of Mr. Fleck and Mr. Warren by the following vote:

Yeas: Vulcano, Warner, Warren, Panto, Brown, Fleck, Ruggles (7)  
Nays: None (0)

Ordinance 5397 amends numerous sections contained in Chapter 114, Personnel, of the Codes of the City.

Bill No. 13, (Ordinance 5398) Approving an Office Space Lease Agreement with United States Congressman Matthew Cartwright was adopted on motion of Mr. Fleck and Mrs. Vulcano by the following vote:

Yeas: Warner, Warren, Panto, Brown, Fleck, Ruggles, Vulcano (7)  
Nays: None (0)

Ordinance 5398 approves an Office Space Lease Agreement with Matthew Cartwright for leasing of 530 square feet of office space located on the Ninth Floor of City Hall.

Bill No. 14, Approving a Master Lease Agreement between the City of Easton, Pa., and the Easton Parking Authority was amended, to include the City of Easton as a signer of the Sub-Lease Agreement, between the Easton Parking Authority and LANTA, (Lehigh and Northampton Transit Authority, which was a part of the Master Lease Agreement on motion of Dr. Ruggles and Mrs. Vulcano by the following vote, after a discussion and ruling by Mr. Murphy that the City should also be a signer,

Yeas: Warner, Vulcano, Ruggles, Fleck, Brown, Panto Warren (7)  
Nays: None (0)

Amended Bill No. 14, (Ordinance 5399), was adopted on motion of Mrs. Vulcano and Dr. Warner by the following vote:

Yeas: Warren, Panto, Brown, Fleck, Ruggles, Vulcano, Warner (7)

Ordinance 5399 approves a Master Lease Agreement with the Parking Authority for property located at 123 & 181 South Third Street.

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**CORRESPONDENCE**

The following correspondence was received by Council.

(a) John E. Fieund, Esquire, Letter Notification of Territory from the Easton Area School District to the palisades School District.

**NEW BUSINESS**

A February 22, 2013 memorandum regarding proposed 2012 Budget Amendments was received from Chris Heagele, Director of Finance.

Bill No. 15, Amending the 2012 Alpha Building Fund Budget was introduced by Mr. Brown and ordered processed for adoption.

This Bill would amend the 2012 Alpha Building Fund Budget by increasing Revenues and Expenditures by \$16,157.81.

Bill No. 16, Amending the 2012 Unemployment Fund Budget was introduced by Mr. Brown and ordered processed for adoption.

This Bill would amend the 2012 Unemployment Fund Budget by increasing Revenues and Expenditures by \$3,000.38.

Bill No. 17, Amending the Code of the City of Easton Pa., by deleting and repealing Chapter 39 thereof, Council Rules and Regulations, and replacing it with a new Chapter 39, to be entitled Council Rules and Regulations, was introduced by Mr. Fleck and ordered processed for adoption.

This Bill would repeal the existing Chapter 39, Council Rules and Regulations, and replace it with a new Chapter 39, same title.

The next item on the Agenda was a proposed Resolution which would approve the reprogramming of 2012 CDBG funds from Public Works – Street tree activity to Public Works – Park Improvements in the South Side.

The following Resolution was introduced by Mrs. Vulcano:

34-2013

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The above Resolutions were adopted on motion of Mrs. Vulcano and Mr. Warren by the following vote:

Yeas: Fleck, Ruggles, Vulcano, Warner, Warren, Panto, Brown (7)  
Nays: None (0)

A February 19, 2013 letter regarding Certificates of Appropriateness for five properties in the Historic District was received from Christine Ussler, AIA.

The next five items on the Agenda were proposed Resolutions which would approve Certificates of Appropriateness for the installation of a sign at 14 N. 3rd, building of a Parking Deck at 123 S. 3rd, installation of a sign at 353 Ferry, installation of signs at 542 Northampton, and installation of signs at 252 Spring Garden Streets.

The following Resolutions were introduced by Dr. Ruggles:

35-2013  
36-2013  
37-2013  
38-2013  
39-2013

The above Resolutions was adopted on one vote on motion of Dr. Ruggles and Mr. Fleck by the following vote:

Yeas: Ruggles, Vulcano, Warner, Warren, Panto, Brown, Fleck (7)  
Nays: None (0)

A February 18, 2013 e-mail regarding appointments to Authorities, Boards and Commissions was received from Mayor Panto:

The next item on the Agenda was a proposed Resolution that would approves reappointments and an appointment to the Easton Housing Authority, the Health Civil Service Board, the Planning Commission, the Easton Area Joint Sewer Authority, the Recreation Board, the Environmental Advisory Council, the Vacant Property Review Board, the Human Relations Commission and the Easton Suburban Water Authority.

The following Resolution was introduced by Mayor Panto:

40-2013

The above Resolution was adopted on motion of Mayor Panto and Dr. Ruggles by the following vote:

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Yeas: Vulcano, Warner, Warren, Panto, Brown, Fleck, Ruggles (7)  
Nays: None (0)

The next item on the Agenda was a proposed Resolution which would approve a Management Agreement with the YMCA for the management of the Heil and Eddyside Swimming Pools during the 2013 summer season.

The following Resolution was introduced by Dr. Warner:

41-2013

The above Resolution was adopted on motion of Dr. Warner and Mrs. Vulcano by the following vote:

Yeas: Warner, Warren, Panto, Brown, Fleck, Ruggles, Vulcano (7)  
Nays: None (0)

A February 22, 2013 memorandum, regarding a Bank depository relationship with Merchant's Bank of Bangor was received from Chris Heagele, Director of Finance.

The next item on the Agenda was a proposed Resolution which would authorize the opening of four interest bearing accounts at Merchants Bank of Bangor.

The following Resolution was introduced by Mr. Brown:

42-2013

The above Resolution was adopted on motion of Mr. Brown and Dr. Warner by the following vote:

Ms. Tracy Smith, of Merchants Bank said that they were committed to the City and looked forward to serving the City.

Yeas: Warren, Panto, Brown, Fleck, Ruggles, Vulcano, Warner (7)  
Nays: None (0)

A February 22, 2013 memorandum regarding early repayment of the 2005 Note was received from Chris Heagele, Director of Finance.

The next item on the Agenda was a proposed Resolution which would authorize the Finance Director and the City Controller to repay the 2005 Note with Wells Fargo Bank.

The following Resolution was introduced by Mr. Brown:

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43-2013

The above Resolution was adopted on motion of Mr. Brown and Dr. Warner by the following vote:

Yeas: Panto, Brown, Fleck, Ruggles, Vulcano, Warner, Warren (7)

Nays: None (0)

**CITIZENS RIGHT TO BE HEARD**

There were no remarks from the audience.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 6:42 p. m. on the motion of Dr. Warner and Mr. Fleck by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Fleck, Brown (7)

Nays: None (0)

Thomas A. Hess, City Clerk