

# **Minutes of the Council of the City of Easton, Pa.**

**April 27, 2016**

Easton, Pa  
Wednesday  
April 27, 2016  
6:10 p.m.

City Council met in stated session at the above date and time, at the College Hill Presbyterian Church, 501 Brodhead Street, Easton Pa., to consider any business that may lawfully be brought before the body.

The invocation was given by Mr. Brown followed by the Pledge of Allegiance.

## **ROLL CALL**

Present: Brown, Edinger, Melan, O'Connell, Vulcano, Panto (6)  
Absent: Ruggles (1)

Also in attendance was Thomas A. Hess, City Clerk, William Murphy, City Solicitor, and Joel Scheer, Assistant City Solicitor. There were twenty-five other persons present.

## **APPROVAL OF AGENDA**

On motion of Mr. Brown and Mr. Melan, the Agenda was approved by the following vote:

Yeas: Brown, Edinger, Melan, O'Connell, Vulcano, Panto (6)  
Nays: None (0)

## **ACTION ON MINUTES**

On motion of Mr. Edinger and Mr. O'Connell the April 13, 2016 Council Meeting minutes, as submitted, were approved by the following vote:

Yeas: Edinger, Melan, O'Connell, Vulcano, Panto, Brown (6)  
Nays: None (0)

## **PRESENTATION** **Bike Smart Easton**

Scott Slingerland, 1517 Spring Garden Street, a representative of Bike Smart Easton, gave a presentation on Bicycling Education, promoted bicycling to help the environment, how to properly ride on the streets, the need for helmets, and some reasons for bicycle crashes. He thanked the City for assisting them in receiving a TAP grant to begin the Bike Smart Program, and gave an overview of what the program had accomplished in 2015 and what was planned for 2016.

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## **PUBLIC COMMENT** **AGENDA ITEMS ONLY**

There were no questions or comments from the audience.

## **CONSENT AGENDA**

Mayor Panto requested that Bill 17 be moved to Old Business. Mr. Melan requested that the Resolution for approving a Certificate of Appropriateness for 501-503 Northampton Street be moved to the last item under New Business, the requests were granted..

On motion of Mr. Brown and Mrs. Vulcano, the following items were adopted by the following vote:

Bill 18, (Ordinance 5551) An Ordinance Opening and Dedicating to Public Use and Establishing Right-of-Way widths and accepting and dedicating the Storm Water and Sanitary Sewer Collection Systems and the Street lighting system within the area known as Silk Mill Development. This Bill would accept Simon Boulevard for public use, accept the storm water collection system and sanitary sewer collection system within the cart-way of Simon Boulevard, and accept the street lighting system within the right-of-way of Simon Boulevard.

Bill 19, (Ordinance 5552) Amending Article III, Traffic Control Map, of Chapter 560, Vehicles and Traffic of the Code of the City of Easton, Pa. This Bill removes a "Scooter Parking Only" zone on the 300 block of Church Street and replaces it with a "Load/Unload" zone.

Resolutions 62-66 2016, which approved Certificates of Appropriateness for 101 S. 3<sup>rd</sup>, 30-56 N. 4th Streets, 1 Lehn's Court, 137 and 233 Northampton Streets.

Yeas: Panto, Brown, Edinger, Melan, O'Connell, Vulcano (6)

Nays: None (0)

## **REPORTS RECEIVED BY COUNCIL**

- (a) Easton Area Joint Sewer Authority, December 2015, January and February 2016 meeting.
- (b) Easton Fire Department Monthly Report for March 2016.

The Mayor received the above Reports on behalf of Council.

## **REPORTS OF COMMITTEES**

Mr. Brown, Chairperson of the Finance Committee, had no report.

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Mrs. Vulcano, Chairperson of the Economic Development Committee, reported that the West Ward Economic Development Committee met earlier in the day and are planning a business owners roundtable meeting the week of May 16, 2016 at 6:00 p.m. at the Easton Home. She reported that she did not believe that the Vacant Property Review Committee had met because of a lack of a quorum. She reported that the CACLV Board will meet on May 18, 2016 at 3:30 p.m., at City Hall. They thank the City for accommodating their meeting because they would like to see the New City Hall and visit the Public Market after the meeting. She reported that the South Side Civic Organization would be holding a community yard sale at the Neighborhood Center on Saturday, May 7, 2016

Mr. O'Connell, Chairperson of the Planning and Code Committee had no report.

Mr. Melan, Chairperson of the Public Safety Committee, reported that the Fire Fighter agility test was give on April 23<sup>rd</sup>.

Dr. Ruggles, Chairperson of the Public Works Committee was absent.

Mr. Edinger, Chairperson of the Administration Committee reported that thirty-three applications and resumes have been received for the City Administrator's position and that April 20, 2016 was the cutoff date for receiving applications and resumes.

Mr. Murphy, City Solicitor, reported that before the meeting Council met in Executive Session and discussed a Real Estate matter.

Mayor Panto spoke regarding the Silk Mill project and the Karl Sterner Arts Trail, informed everyone that the City wide Cleanup Day would be held on Saturday, April 29, 2016, said that the Public Market debut was a huge success, reported that the Outdoor Farmers Market would begin on May 7, 2016, and spoke regarding the retiring of police officers and the hiring of new police officers and the timeline for such.

**CORRESPONDENCE**

There was no correspondence received.

**UNFINISHED BUSINESS**

Bill 17, (Ordinance 5553), Approving a Lease Agreement and an Addendum to the Lease Agreement between the City of Easton and LVL Co. LLC, was moved on motion of Mayor Panto and Mrs. Vulcano.

There was a discussion between Council members, Attorney Scheer and Lois Arciszewski, 2176 Avenue C, Bethlehem Pa. a representative of Adams Outdoor, regarding why the

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agreement was with LVL Co. LLC and not with Adams Outdoor, the time line deadline for LVL to receive approval and permits for the erection of the Bill Board.

It was the consensus of Council that if LVL did not received all approvals and permits by July 1, 2016, the agreement would come back to Council for a timeline extension.

On motion of Mayor Panto and Mrs. Vulcano Bill 17, was approved by the following vote:

Yeas: Brown, Edinger, Melan, O'Connell, Vulcano, Panto (6)

Nays: None (0)

**NEW BUSINESS**

The next item on the Agenda was a proposed Resolution which would approve a Contract for Professional Services with North Penn Legal Services.

The following Resolution was introduced by Mr. O'Connell

67-2016

Mr. O'Connell read the following:

“Each year the City partners with Allentown and Bethlehem and Northampton & Lehigh Counties to create regional support for Fair Housing principles, distribution and promotion of fair housing materials, as well as conduct outreach and training activities that identify the impediments to fair housing choice and recommendations for action. Such regional partners have chosen North Penn Legal Services to handle fair housing investigations, referral, inquired, training and promotional activities. The City of Easton has committed \$10,000 of CDBG administration funding towards payment for such services. At this time we are renewing our contract with North Penn Legal Services.”

Mr. Melan pointed out errors in the L.V. Housing Project – City of Easton Schedule for 2016 and ask that Ms. Roseberry be informed of the mistakes and get a corrected Schedule.

The above Resolution was adopted on motion of Mr. O'Connell and Mrs. Vulcano by the following vote:

Yeas: Vulcano, Panto, Brown, Edinger, Melan, O'Connell (6)

Nays: None (0)

An April 20, 2016 memorandum, regarding Council Agenda items was received from David Hopkins, Director of Public Works.

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The next item on the Agenda was a proposed Resolution which would approve the Industrial pre-treatment Program (IPP) Manager Job description.

The following Resolution was introduced by Mayor Panto:

68-2016

Mayor Panto commended Mr. Hopkins with the running of the Water Treatment Plant, thanked the Easton Area Joint Sewer Authority for establishing the position and filling the position with a City employee.

David Hopkins, Director of Public Services spoke regarding the position and the salary.

Mr. Melan asked if this position and salary would cost the City anything.

Mr. Hopkins said that the Authority would be reimbursing the City for the salary for this position.

The above Resolution was adopted on motion of Mayor Panto and Mr. O'Connell by the following vote:

Yeas: Vulcano, Panto, Brown, Edinger, Melan, O'Connell (6)

Nays: None (0)

The next item on the Agenda was a proposed Resolution which amend the 2016 Salary and Wage Resolution by eliminating one of the Driver II/Laborer positions and increasing the Equipment Operator positions, and by establishing the position of Industrial Pre-Treatment Manager and setting the salary at \$70,000.

The following Resolution was introduced by May Panto:

69-2016

The above Resolution was adopted on motion of Mayor Panto and Mr. Brown by the following vote:

Yeas: Panto, Brown, Edinger, Melan, O'Connell, Vulcano (6)

Nays: None (0)

The next item on the Agenda was a proposed Resolution which would approve an Agreement for the Management of the Easton Area Joint Sewer Authority Industrial Pretreatment Program.

The following Resolution was introduced by Mayor Panto:

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70-2016

The above Resolution was adopted on motion of Mayor Panto and Mrs. Vulcano by the following vote:

Yeas: Brown, Edinger, Melan, O'Connell, Vulcano, Panto (6)

Nays: None (0)

The next item on the Agenda was a proposed Resolution which would approve a Certificate of Appropriateness for 501-503 Northampton Street.

The following Resolution was introduced by Mr. O'Connell:

71-2016

Mr. Melan voiced his opposition to approving a Certificate of Appropriateness for this property. He voiced his concern that he felt that the Rock Church was just using this to extend time, and would not do the improvements. He said that they had previously received a Certificate for the property and did nothing. He asked what would happen if they did that again.

Mr. Murphy said that the Church is abiding by the Order of Court and if they do not comply it would be back to Court.

There was a discussion between Council members and the Solicitors on this matter.

The above Resolution was adopted on motion of Mr. O'Connell and Mr. Brown by the following vote:

Yeas: O'Connell, Vulcano, Panto, Brown, Edinger, Melan (6)

Nays: None (0)

**PUBLIC COMMENT**  
**(On any item)**

Andrew Zellers-Frederick, 45 N. 2<sup>nd</sup> Street, Executive Director of the Northampton County Historical & Genealogical Society, spoke to Council regarding needed parking spaces for their volunteers and if the parking spaces were not found some of his volunteers would be resigning. He also spoke regarding the need for financial support for the Bachman Publix House. He said that the City, sometime in the past, had pledged \$10,000 in support but the Society had never received the funds.

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Mr. Melan said that he would speak with Our Lady of Lebanon Church Pastor about spaces in their parking lot, and Mayor Panto said that the City would give the \$10,000 that was pledged, and that he would also speak with John Brown the Northampton County Executive regarding the Bachman House.

Mr. Slingerland again thanked Council for allowing him to give his presentation and said that there would be three events scheduled in Easton for bicycle safety and training; May 7<sup>th</sup> at March School, May 14<sup>th</sup> at Ada B. Cheston School and May 21<sup>st</sup> at Paxinosa School.

Kurt Ehly, 305 Monroe Street, questioned why the Vacant Property Review Committee did not meet earlier in the evening.

Mrs. Vulcano said that it was probably for a lack of a quorum.

### **ADJOURNMENT**

With no further business, the meeting was adjourned at 7:35 p.m., on motion of Mr. Brown and Mrs. Vulcano by the following vote:

Yeas: Melan, O'Connell, Vulcano, Panto, Brown, Edinger (6)

Nays: None (0)

  
Thomas A. Hess, City Clerk

CITY COUNCIL  
AGENDA

Stated Session  
Wednesday  
April 27, 2016  
6:00 P.M.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF AGENDA
6. ACTION ON MINUTES – April 13, 2016 Council Meeting Minutes
7. PRESENTATION – Bike Smart Easton.
8. PUBLIC COMMENT (Agenda Items Only)
9. CONSENT AGENDA
  1. Bill 17, Approving a Lease Agreement and an Addendum to the Lease Agreement between the City of Easton and LVL Co. LLC.
  2. Bill 18, Opening and dedicating to public use and establishing right-of-way widths and accepting and dedicating the Storm Water and Sanitary Sewer Collections Systems and the street lighting system within the area know as Silk Mill Development.
  3. Bill 19, Amending Article III, Traffic Control Map, of Chapter 560, Vehicles and Traffic of the Code of the City of Easton, Pa.
  4. Resolution approving a COA for 101 S. 3<sup>rd</sup> Street.
  5. Resolution approving a COA for 30-56 N. 4<sup>th</sup> Street.
  6. Resolution approving a COA for 1 Lehn’s Court.
  7. Resolution approving a COA for 137 Northampton Street.
  8. Resolution approving a COA for 233 Northampton Street.
  9. Resolution approving a COA for 501-503 Northampton Street.
10. REPORTS RECEIVED BY COUNCIL
  - (a) Easton Area Joint Sewer Authority, December 2015, January and February 2016 meeting Minutes.
  - (b) Easton Fire Department Monthly Report for March 2016.
11. REPORTS OF COMMITTEES
  - (a) Finance (Kenneth Brown)
  - (b) Economic Development (Sandra Vulcano)
  - (c) Planning and Code (David O’Connell)
  - (d) Public Safety (Peter Melan)

-Over-

- (e) Public Works (Roger Ruggles)
- (f) Administration (James Edinger)
- (g) Report of City Solicitor (Attorney William Murphy)
- (h) Report of Mayor (Salvatore J. Panto Jr.)

12. CORRESPONDENCE

13. UNFINISHED BUSINESS

14. NEW BUSINESS

- (a) Resolution approving a Contract for Professional Services with North Penn Legal Services.
- (b) Resolution approving the Industrial Pre-Treatment Program Manager Job description.
- (c) Resolution amending the 2016 Salary & Wage Resolution.
- (d) Resolution approving an Agreement for the Management of the Easton Joint Sewer Authority Industrial Pretreatment Program.

15. PUBLIC COMMENT – (Any Matter)

16. ADJOURNMENT



# CITY OF EASTON

## PENNSYLVANIA

April 22, 2016

### MEETING NOTICE

The meeting of Easton City Council has been scheduled for Wednesday, April 22, 2016, for general business.

The meeting will be held **at the College Hill Presbyterian Church, located at 501 Brodhead Street, Easton, Pa.** and will begin at 6:00 p.m.

All meetings of City Council are open to the Public and are accessible to persons with disabilities.

A handwritten signature in black ink, appearing to read "T. A. Hess", is written over the typed name and title.

Thomas A. Hess  
City Clerk