

**Minutes of the Council of the City of Easton, Pa.**  
**November 14, 2012**

Easton, Pa  
Wednesday  
November 14, 2012  
6:10 p.m.

City Council met in stated session at the above date and time, in Council Chambers, One S. Third Street to consider any business that may lawfully be brought before the body.

The invocation was given by Mayor Panto followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Absent: None (0)

Also in attendance were Thomas A. Hess, City Clerk, William Murphy, City Solicitor, Joel Scheer and Beth Knickerbocker, Assistant City Solicitors, and Glenn Steckman, City Administrator. There were thirty other persons present.

**APPROVAL OF AGENDA**

On motion of Dr. Ruggles and Mr. Brown the Agenda was amended by allowing the Public to speak regarding the Parking Recommendations which was not on the Agenda, at the beginning of the meeting as opposed to the end of the meeting by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Fleck, Brown (7)  
Nays: None (0)

On motion of Mr. Fleck and Mr. Brown, the amended Agenda was approved by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

**ACTION ON MINUTES**

On motion of Dr. Warner and Mr. Warren the October 24, 2012 Council Meeting minutes were approved as submitted by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

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**RESOLUTION**

The next item on the Agenda was a proposed Resolution recognizing the death of Richard H. Snyder a member of the Technical Civil Service Board.

The following Resolution was introduced by Dr. Warner:

161-2011

The above Resolution was adopted on motion of Dr. Warner and Mrs. Vulcano, by the following vote:

Yeas: Brown, Fleck, Ruggles, Vulcano, Warner, Warren, Panto (7)

Nays: None (0)

Mayor Panto, Mr. Brown and Mrs. Vulcano commented on Mr. Snyder's service to the City, to his Country and said that his death created a great loss for his family, neighbors and the City.

Mrs. Snyder was presented with a framed Resolution.

**FIRE DEPARTMENT CERTIFICATION RECOGNITION**

Fire Chief John Bast informed Council that 100% of the members of the Fire Department are now certified and that a number of the members held multiple certifications.

Fire Captain Kevin Arnold said that the Officers of the Fire Department would like to recognize the accomplishment of 100% of the fire fighters on attaining the National Certification as Fire Fighters, thanked the City Administration for their support for the department and its fire fighters.

Chief Bast and Captain Arnold presented the Mayor, Council members and City Administrator with a Distinguished Service Ribbons.

All Council members spoke regarding the Fire Department, and the dedication of the Fire Fighters to the City and its citizens.

**CITIZENS RIGHT TO BE HEARD – (Agenda Items Only)**

There were no comments or questions from the audience.

**PARKING PRESENTATION**

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Mayor Panto said that Council was presented with up to date Parking Recommendations, (see attachment), based on discussions and recommendations from last night's Budget Review Session, and also were presented with the Desmond Parking Study several months ago. He turned the meeting over to Mr. Steckman to furnish Council with an update on the new Parking Recommendations, which he did.

Council members made comments and asked questions regarding the days and times the meters would be effect, the cost per hour, the reaction of the public, what the increase would mean to the public and the businesses in downtown.

The following persons spoke regarding the proposed increases, the effect it could possibly have on the public, the residents, and the downtown businesses, and gave their suggestions to help with parking in downtown.

1. Anthony Marraccini – 525 Ferry Street
2. Kurt Ehly - 305 W. Monroe Street
3. Ray Thierrin – 19 N. Bank Street
4. Fran Pinter – 201 Northampton Street
5. Donald Steimetz – 527 Northampton Street
6. Melissa Lozada – 733 Ferry Street

**REPORTS RECEIVED BY COUNCIL**

The following reports were received by Council:

- (a) Monthly Fire Report for October 2012.
- (b) EAJSA, June, July and August 2012 meeting minutes.

Mayor Panto accepted the report on behalf of Council.

**REPORTS OF COMMITTEES**

Mr. Brown, Chairman of the Finance Committee spoke regarding legislation that he would have for later in the meeting regarding amending the 2012 General Fund, Unemployment and Wastewater budgets, and for approving a Loan Agreement with the Hugh Moore Park and Museum.

Mrs. Vulcano, Chairman of the Economic Development Committee had no report.

Dr. Ruggles, Chairman of the Planning Committee, reported that at last night's Council committee meeting proposed Dumpster and Scaffolding Ordinances were discussed.

Mr. Warren, Chairman of the Public Safety Committee had no report.

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Dr. Warner, Chairman of the Public Works Committee spoke regarding legislation she would have for later in the meeting regarding an agreement with Suburban Water Testing Labs Inc.

Mr. Fleck, Chairman of the Administration Committee reported that at a January Council meeting Council Rules of Conduct, a Consent Agenda and leasing space in the Alpha Building would be discussed.

Mr. Murphy, City Solicitor reported that before the meeting Council had met in Executive Session and had discussed real estate, a personnel issue and litigation matters.

Mayor Panto had no report.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **CORRESPONDENCE**

There was no correspondence received.

## **NEW BUSINESS**

A November 8, 2012 memorandum, regarding proposed budget amendments was received from Chris Heagele, Finance Director of finance.

Bill No. 42, Amending the 2012 General Fund Budget was introduced by Mr. Brown and ordered processed for adoption.

This Bill would amend the 2012 General Fund Budget by increasing revenue and expenditures by \$28,500.

Bill No. 43, Amending the 2012 Unemployment Fund Budget was introduced by Mr. Brown and ordered processed for adoption.

This Bill would amend the 2012 Unemployment Fund Budget by increasing revenue and expenditures by \$7,500.

Bill No. 44, Amending the 2012 Wastewater Fund Budget was introduced by Mr. Brown and ordered processed for adoption.

This Bill would amend the 2012 Wastewater Fund Budget by increasing revenue and expenditures by \$255,000.

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A November 9, 2012 memorandum, regarding a Loan Agreement with Hugh Moore Historical Park and Museum was received from Glenn Steckman, City Administration.

Bill No. 45, Approving a Loan Agreement between the City of Easton, Pa., and the Hugh Moore Historical Park Museum was introduced by Mr. Brown and ordered processed for adoption.

This Bill would approve a Loan Agreement with the Hugh Moor Historical Park and Museum In., in an amount not to exceed \$550,000.

A November 8, 2012 memorandum, regarding City Council Agenda Items was received from David Hopkins Director of Public Works.

The next item on the Agenda was a proposed Resolution which would approve a Three Year Agreement with the Suburban Water Testing Labs, Inc., at an annual cost of \$165,360.00.

The following Resolution was introduced by Dr. Warner:

162-2012

The above Resolution was adopted on motion of Dr. Warner and Mr. Fleck by the following vote:

Yeas: Fleck, Ruggles, Vulcano, Warner, Warren, Panto, Brown (7).

Nays: None (0)

A November 9, 2012 memorandum, regarding a reimbursement Resolution for the Simon Silk Mill was received from Chris Heagele, Director of Finance.

The next item on the Agenda was a proposed Resolution which would declare the intention of the City to incur debt in connection with the payment of the cost of a City Capital Project and to reimburse various City funds or accounts for expenditures made towards the cost of the project.

The following Resolution was introduced by Mr. Brown:

163-2012

The above Resolution was adopted on motion of Mr. Brown and Mr. Fleck by the following vote:

Yeas: Ruggles, Vulcano, Warner, Warren, Panto, Brown, Fleck (7)

Nays: None (0)

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**CITIZENS RIGHT TO BE HEARD**

Mr. Kurt Ehly, 305 W. Monroe Street, spoke regarding his actions earlier in the meeting again regarding the proposed increase in parking meters in the downtown, regarding the signage ordinance, and the Zoning Hearing Board.

**ADJOURNMENT**

With no further business, the meeting was adjourned at 8:12 p. m. on the motion of Dr. Warner and Mr. Brown by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Fleck, Brown (7)

Nays: None (0)

  
Thomas A. Hess, City Clerk

## Parking Recommendations

**Table 1 – Summary of Parking Meter Changes**

Number	Proposal	Budget Impact	Notes
1	Increase Meter Rates from \$0.50/hour to \$0.75/hour	+\$150,000	
2	Increase Meter Rates from \$0.75/hour to \$1.00/hour	+\$100,000	Assumes City Council also acts on Proposal #1.
3	Change Monday – Saturday hours of enforcement from 9 AM to 9 PM	+\$65,000 (6 PM – 8 PM) +\$20,000 (8 PM – 9 PM)	Council requested a change from 8 PM to 9 PM at 11/13 meeting.
4	Begin Sunday parking from 12 noon to 9 PM.	+\$50,000 (1 <sup>st</sup> Proposal) +?	The administration is unsure of the impact of the changes requested by Council, and will study this to get an estimated impact.
5	Increase time limit at 2 hour meters to 3 hours	\$0	
6	Install Multi-space meters	-\$40,000	
7	Install new signs	-\$10,000	
8	Install new meters with credit card capability	-\$100,000	
9	Provide ticket payers with an early payer discount within the first 24 hours	-\$25,000	
	<b>Totals</b>	<b>&gt;+\$210,000</b>	

**Table 2 – Summary of Parking Garage and Residential Permit Changes**

Number	Proposal	Notes
10	Parking Garage Rate Change \$0.50/hour from 5 PM – 5 AM (Currently \$1/hour 5 PM – 8 AM)	New Proposal
11	Parking Garage Special Evening Employee Rate of \$20/month From 5 PM – 5AM (Currently does not exist.)	New Proposal
12	Parking Garage Employer Volume Discount >20 passes - \$55/month OR >40 passes - \$50/month	Already Enacted
13	Residential Parking Program Modification of Program with No Rate Change	New Proposal

CITY COUNCIL  
AGENDA

Stated Session  
Wednesday  
November 14, 2012  
6:00 P.M.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF AGENDA
6. ACTION ON MINUTES – October 24, 2012 Council meeting minutes.
7. RESOLUTION – Recognizing the Death of Richard H. Snyder
8. FIRE DEPARTMENT CERTIFICATION RECOGNITION
9. CITIZENS RIGHT TO BE HEARD – (Agenda Items Only)
10. REPORTS RECEIVED BY COUNCIL
  - (a) EAJSA, June, July, and August 2012 meeting minutes.
  - (b) Monthly Fire Report for October 2012.
11. ACCEPTING REPORTS ON BEHALF OF COUNCIL.
12. REPORTS OF COMMITTEES
  - (a) Finance (Kenneth Brown)
  - (b) Economic Development (Sandra Vulcano)
  - (c) Planning (Roger Ruggles)
  - (d) Public Safety (Jeffrey Warren)
  - (e) Public Works (Elinor Warner)
  - (f) Administration (Michael Fleck)
  - (g) Report of City Solicitor (Attorney William Murphy)
  - (h) Report of Mayor (Salvatore J. Panto Jr.)
13. UNFINISHED BUSINESS
14. CORRESPONDENCE
15. NEW BUSINESS
  - (a) Introduction of Legislative Bills
    1. Bill 42, Amending the 2012 General Fund Budget.

-Over-

2. Bill 43, Amending the 2012 Unemployment Fund Budget.
3. Bill 44, Amending the 2012 Wastewater Treatment Plant Operating Fund Budget.
4. Bill 45, Approving a Loan Agreement with the Hugh Moore Historical Park and Museum.

(b) Approving a Three Year Agreement with Suburban Water Testing Labs.(R)

(c) Declaring the Intention of the City to Incur Debt (R)

16. CITIZENS RIGHT TO BE HEARD - On any matter.

17. ADJOURNMENT