

**Minutes of the Council of the City of Easton, Pa.**  
**December 11, 2013**

Easton, Pa  
Wednesday  
December 11, 2013  
6:00 p.m.

City Council met in stated session at the above date and time, in Council Chambers, located on the Sixth floor of City Hall, to consider any business that may lawfully be brought before the body.

The invocation was given by Mayor Panto, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Brown, Edinger, Ruggles, Vulcano, Warner, Warren (6:05 p.m.) Panto (7)  
Absent: None (0)

Also in attendance were Thomas Hess, City Clerk, William Murphy, City Solicitor, Beth Knickerbocker, Assistant City Solicitor and Glenn Steckman, City Administrator. There were sixteen other persons present.

**APPROVAL OF AGENDA**

On motion of Mayor Panto and Dr. Warner and by the following vote, the Agenda was amended by adding a Resolution which would authorize the Solicitor's Office to intervene in the Appeal of Pennsylvania Venture Capital, Inc., from the decision dated November 8, 2013 of the Easton Zoning Hearing Board, filed in the Northampton County Court of Common Pleas; C-48-CV2013-12121 for the purpose of supporting the Zoning Hearing Board granting of a Bill Board application, by adding a Resolutions under New Business for approving a License Agreement with Sterling Enterprises of Hunterdon, L.L.C., to enter and temporarily use the property owned by Sterling Enterprises for temporary work at a cost of \$6,000, and to cancel the December 25, 2013 Council meeting.

Yeas: Brown, Edinger, Ruggles, Vulcano, Warner, Panto (6)  
Nays: None (0)

On motion of Mr. Brown and Dr. Warner the amended Agenda was approved by the following vote:

Yeas: Panto, Warner, Vulcano, Ruggles, Edinger, Brown (6)  
Nays: None (0)

**ACTION ON MINUTES**

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On motion of Dr. Ruggles and Dr. Warner, the November 26, 2013 Council Meeting minutes were approved, as submitted, by the following vote:

Yeas: Brown, Edinger, Ruggles, Vulcano, Warner, Panto (6)  
Nays: None (0)

**PRESENTATION**  
**TO CITY EMPLOYEES WITH 40 YEARS OF SERVICE**

At this time City Employees Anthony Beck, Anne Peake and John Sproat were presented with Clocks for their forty (40) years of service to the City.

All Council members offered words regarding their service to the City and its Citizens and thanked them for that service.

Mrs. Peake thanked the City for their gift, and said that it has been an honor to work for the city and her co-workers who have become like a family to her.

**RESOLUTION**  
**Congratulating the West Ward Neighborhood Partnership**

The next item on the Agenda was a proposed Resolution which would congratulate the West Ward Neighborhood Partnership for being awarded the 2013 Pennsylvania Horticultural Society Community Greening Award.

The following Resolution was introduced by Mrs. Vulcano:

220-2013

The above Resolution was adopted on motion of Mrs. Vulcano and Dr. Warner by the following vote:

Yeas: Warren, Panto, Brown, Edinger, Ruggles, Vulcano, Warner (7)  
Nays: None (0)

All Council members congratulated Ester Guzman and her volunteers for their work at the Community Gardens and the Urban Farms which furnished free vegetables to West Ward residents and taught adults and children how to grow vegetables.

Ms. Guzman thanked Council for their accolades, spoke regarding the gardens and farms, and introduced volunteers who were in attendance.

Mr. Guzman was called forward and received a framed Resolution.

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**PUBLIC COMMENT – (Agenda Items Only)**

Beth Knickerbocker, 101 S. Third Street, spoke regarding the proposed Agreement between the City of Easton and Sterling Enterprises regarding the use of their property for temporary work and how that would affect the tenants of that building and more importantly the tenant's clients.

Mayor Panto spoke to Ms. Knickerbocker's concerns.

**CONSENT AGENDA**

On motion of Mr. Brown and Mr. Warren the following items, on the Consent Agenda, were adopted by the following vote:

Bill 66, (Ordinance 5445), Amending Section 560-10 B (4), of Chapter 560, Vehicles and Traffic, of the Code of the City of Easton, Pa., which amends the number of unpaid parking tickets before the immobilization process could begin from 10 to 5.

Bill 67, (Ordinance 5446), Fixing the Tax Rate for all City purposes for the Year 2014, which sets the Tax Rate at 24.95 Mills for 2014.

Bill 68, (Ordinance 5447), Providing Revenues and Appropriating Specific Sums to be required for the City Budget during the fiscal year 2014, which approved the 2014 City budget.

Resolution 217-2013 which approves a Contract with Polydyne Inc., for the purchase of Polymer (Clarifierfloc) at a cost of \$1.560/lb.

Resolution 218-2013 which approves a Contract with the Main Pool and Chemical Company, Inc., for the purchase of Soda Ash at a cost of \$13.95 per bag, and Ferric Chloride at a cost of \$539.00 per tote.

Resolution 219-2013 which approves a Contract with Neo Solutions, Inc. for the purchase of Polymer-Emulsion (Superfloc) at a cost of \$10.20 per gallon.

Resolution 221-2013 which approves a Contract Agreement with Urban Matrix Architecture and Planning PC to rewrite the City's Comprehensive Plan.

Resolution 222-2013 which approves 2014 City salaries.

Resolution 223-2013 which authorized the City Solicitor's Office to intervene in the Appeal of Pennsylvania Venture Capital, Inc., from the decision dated November 8, 2013 of the Easton Zoning hearing Board, filed in the Northampton County Court of Common Pleas; C-48-CV2013-12121, for the purpose of supporting the Zoning Hearing Board granting of a Billboard application.

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Yeas: Brown, Edinger, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

**REPORTS RECEIVED BY COUNCIL**

The following report was received by Council:

(a) Monthly Fire Department report for November 2013.

**REPORTS OF COMMITTEES**

Mr. Brown, Chairman of the Finance Committee, had no report.

Mrs. Vulcano, Chairman of the Economic Development Committee furnished Council with an update on Main Street programs, new businesses and the Christmas Gift Certificate program.

Dr. Ruggles, Chairman of the Planning Committee, spoke regarding the contract with Urban Matrix.

Mr. Warren, Chairman of the Public Safety Committee, reported that the Public Safety Committee meeting was canceled on December 10, 2013 and would be rescheduled for January 21, 2013 and said that Parking violation fines would be discussed.

Dr. Warner, Chairman of the Public Works Committee, had no report.

Mr. Edinger, Chairman of the Administration Committee had no report.

Mr. Murphy, City Solicitor, reported that before the meeting Council had met in Executive Session and discussed potential litigation, and regarding authorizing the Solicitor's office to intervene, on an appeal file in Northampton County Court of Common Pleas No. C-48-CV2013-12121.

Mayor Panto reported that later in the meeting Council would vote on a proposed Resolution which would cancel the December 25, 2013 Council meeting and that the Reorganization meeting would be held on January 2, 2013 at 6:00 p.m., reported that the Winter Market was very successful, reported that the School Board has approved the KOZ designation for 15 parcels of land, and spoke on how that would help the City, and said that he had sent an e-mail to the Board thanking them for their action. He gave a short update on the Silk Mill and City Hall construction projects, reported that the High School Coaches Hall of Fame would not be leasing space in the new City Hall and possibly no where in Easton. He reported that on December 12, 2013 he would be attending a viewing, in Harrisburg, for an eighteen year old girl that was killed in a crossfire shooting.

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**CORRESPONDENCE**

There was no correspondence received by Council.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

The next item on the Agenda was a proposed Resolution which would approve a License Agreement with Sterling Enterprises of Hunterdon, L.L.C. to enter and temporarily use the property owned by Sterling Enterprises for temporary work at a cost of \$6,000.

The following Resolution was introduced by Mayor Panto:

224-2013

The above Resolution was adopted on motion of Mayor Panto and Mr. Warren by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Edinger, Brown (7)  
Nays: None (0)

The next item on the Agenda was a proposed Resolution which would cancel the December 25, 2013 Council meeting for lack of business.

The following Resolution was introduced by Mayor Panto:

225-2013

The above Resolution was adopted on motion of Mayor Panto and Mrs. Vulcano by the following vote:

Yeas: Brown, Edinger, Ruggles, Vulcano, Warner, Warren, Panto (7)  
Nays: None (0)

**CITIZENS RIGHT TO BE HEARD**

There were no comments or questions from the audience.

**ADJOURNMENT**

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With no further business, the meeting was adjourned at 6:46 p. m. on the motion of Dr. Warner and Mrs. Vulcano by the following vote:

Yeas: Panto, Warren, Warner, Vulcano, Ruggles, Edinger, Brown (7)

Nays: None (0)

  
Thomas A. Hess, City Clerk

CITY COUNCIL  
AGENDA

Stated Session  
Tuesday  
December 11, 2013  
6:00 P.M.

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF AGENDA
6. ACTION ON MINUTES – November 26, 2013 Council Meeting
7. PRESENTATION – To City Employees with 40 years of Service
8. RESOLUTION – Congratulating the West Ward Neighborhood Partnership
9. PUBLIC COMMENT – (Agenda Items Only)
10. CONSENT AGENDA
  1. Bill 66, Amending Section 560-10 B (4), of Chapter 560, Vehicles and Traffic, of the Code of the City of Easton, Pa.
  2. Bill 67, Fixing the Tax Rate for all City purposes for the year 2014.
  3. Bill 68, Providing Revenues and appropriating Specific Sums to be required for the City Budget during the Fiscal year 2014.
  4. Resolution approving a Contract with Polydyne Inc.
  5. Resolution approving a Contract with Main Pool & Chemical Co.
  6. Resolution approving a Contract with Neo Solutions.
  7. Resolution approving a Contract with Urban matrix Architecture and Planning PC.
  8. Resolution approving 2014 Salary and Wages.
  9. Resolution authorizing the Solicitor's Office to intervene in a Court Appeal.
11. REPORTS RECEIVED BY COUNCIL
  - (a) Monthly Fire Report for November 2013.
12. REPORTS OF COMMITTEES
  - (a) Finance (Kenneth Brown)
  - (b) Economic Development (Sandra Vulcano)
  - (c) Planning (Roger Ruggles)
  - (d) Public Safety (Jeffrey Warren)
  - (e) Public Works (Elinor Warner)
  - (f) Administration (James Edinger)

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(g) Report of City Solicitor  
(h) Report of Mayor

(Attorney William Murphy)  
(Salvatore J. Panto Jr.)

13. CORRESPONDENCE
14. UNFINISHED BUSINESS
15. NEW BUSINESS
16. PUBLIC COMMENT -- (Any Matter)
17. ADJOURNMENT