

**EASTON REDEVELOPMENT AUTHORITY**  
**November 20, 2013**

**Roll Call**

The regular meeting of the Easton Redevelopment Authority was held on Wednesday, November 20, 2013 in the 3<sup>rd</sup> floor conference room, One South Third Street, Easton, PA. The meeting was called to order at 5:30 p.m. by Mr. McAteer. Members present: Mr. McAteer, Ms. Lauritzen, Ms. Moser-Collins and Mr. Pesaresi. Staff present: Ms. Longenbach and Ms. Woolverton. Solicitor Dan Cohen was present.

A motion to approve the meeting minutes of October 16, 2013 was made by Ms. Moser-Collins, seconded by Mr. Pesaresi, approved by all.

**New Business**

**Approval of Bills.** Copies of the bills for October were distributed to the Board. A motion to approve payment of the bills was made by Mr. Pesaresi, seconded by Ms. Moser-Collins, approved by all.

**2014 Meeting Dates.** The proposed schedule of RDA meetings for 2014 was distributed. Ms. Woolverton noted that for 2014, the meetings would be held in the 4<sup>th</sup> floor conference room of City Hall. A motion to approve the resolution setting the 2014 meeting dates was made by Ms. Moser-Collins, seconded by Mr. Pesaresi, approved by all.

**Addendum to Schy-Rhys Loan Agreement.** Ms. Longenbach said this was the Grant to Loan for the A &D/WEST project. She explained that there have been some construction delays, and Schy Rhys was requesting an extension on the deferment in exchange for an interest payment. The first loan payment is now due on August 14, 2014, and Schy Rhys will be paying 5% interest on the payments that have not been made from August, 2013 to August, 2014. A motion to approve the resolution approving the contract addendum was made by Ms. Moser-Collins, seconded by Mr. Pesaresi, approved by all.

**Silk Mill MOA with EDA and PA State Historic Preservation officer.** Ms. Longenbach explained this is a requirement of the EDA grant, to assure we are compliant with the federal guidelines. She said we have a letter of agreement with them, but the EDA grant administrator is requiring an MOA as a condition of the grant agreement. Artefact has created the MOA. A motion to approve the resolution authorizing entering into the MOA was made by Ms. Moser-Collins, seconded by Mr. Pesaresi, approved by all.

**Contract for Infrastructure Improvements with RGC Group, Inc. -Silk Mill.** Ms. Longenbach said that the EDA administration has finally given the approval to execute the contract with RGC Group for the infrastructure improvements at the Silk Mill, and construction will begin immediately on the retaining wall. A motion to approve the resolution authorizing the contract with RGC Group, Inc., was made by Mr. Pesaresi, seconded by Ms. Lauritzen, approved by all.

**Revised Cooperative Agreement for Anchor Building Grant 118-120 Northampton Street.** Ms. Longenbach said the state has begun reviewing our grant application, and it looks positive, but they are requiring a slight revision to the Cooperation Agreement with the City. The agreement will also go before City Council for their approval. A motion to approve the resolution

authorizing the amended Cooperation Agreement was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**Construction Easement Agreement with Ziegenfuss.** Ms. Longenbach said due to the need to begin work on the retaining wall at the Silk Mill, a construction easement agreement was needed with the adjacent property owner. A motion to approve the resolution approving the easement agreement was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**Directors Report**

The Director's report for October was distributed. Additionally, Ms. Longenbach said the structural report on 118 Northampton Street showed the supports to be in good condition. She said she is waiting for a cost estimate on the roof.

She said conversation is starting wGEDP on leasing a portion of the Silk Mill for a commercial kitchen incubator.

As there was no further business the meeting was adjourned at 6:02

ATTEST:

BY:

\_\_\_\_\_  
Nancy Moser-Collins  
Secretary

\_\_\_\_\_  
Richard McAteer  
Chair

DATE:

SEAL: