

**EASTON REDEVELOPMENT AUTHORITY**  
**June 19, 2013**

**Roll Call**

The regularly scheduled meeting of the Easton Redevelopment Authority was held on Wednesday, June 19, 2013 in the 3<sup>rd</sup> floor conference room, One South Third Street, Easton, PA. The meeting was called to order at 5:30 p.m. by Mr. McAteer. Members present: Mr. McAteer, Ms. Moser-Collins and Ms. Lauritzen. Staff present: Ms. Longenbach and Ms. Woolverton. Solicitor Dan Cohen was present.

A motion to approve the meeting minutes of the meeting of May 15, 2013 was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**New Business**

**Approval of Bills.** Copies of the bills for May were distributed to the Board. A motion to approve payment of the bills was made by Ms. Lauritzen, seconded by Ms. Moser-Collins, approved by all.

**Agreement of Sale 140 Nevin Terrace.** Ms. Longenbach said this is the first of the third party acquisitions of blighted property. She said Colleen Sawyer is purchasing the property because she owns another property on Nevin Terrace and would like to see this one rehabilitated. Ms. Longenbach added that the Redevelopment Authority incurs no expenses in this transaction. A motion to approve the resolution to sell 140 Nevin Terrace for \$15,000 was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**Agreement of Sale 940 Ferry Street.** Ms. Longenbach explained this property was one that the RDA had purchased with the Merchants LOC and did an interior demo on using CDBG funds. The Land Trust is willing to purchase it for \$40,351, the amount that the RDA has invested so far. Additionally, the RDA will administer the rehabilitation for the Land Trust. A motion to approve the resolution to approve the agreement of sale for 940 Ferry Street was made by Ms. Lauritzen, seconded by Ms. Moser-Collins, approved by all.

**Agreement of Sale 208 Palmer Street.** Ms. Longenbach said a purchase offer of \$72,000 with a \$4,000 cash assist has been received from Edward Squire on the property. She added this property was given to the RDA from the City, and the RDA would realize income from the sale. A motion to approve the resolution to sell 208 Palmer Street to Mr. Squire was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**Demolition Contract for 680, 682, and 684 Pine Street.** Ms. Longenbach said an RFP had been released on May 14 for the demolition of 680, 682 and 684 Pine Street. The low bid of \$35,000 was received from SDL Construction, LLC. She added the demolition would be paid for with CDBG funds. She said the 3 homes being demolished would be replaced by two new homes, using a footprint very similar to the existing. A motion to approve the resolution to award the demolition contract to SDL Construction, LLC was made by Ms. Lauritzen, seconded by Ms. Moser-Collins, approved by all.

**Contract for Professional Services 118-120 Northampton Street for Environmental Abatement.** Ms. Longenbach said an RFP had been released on April 28<sup>th</sup> for two individual scopes of remediation work for 118 and 120 Northampton Street. She explained that originally

two responses were received for the first scope of work, but only one response was received for the second scope. She said the second scope of work was re-bid and two responses were received. She said one response was for much more intricate restoration work on the exposed brick wall of 120 Northampton Street. She recommended awarding parts 1 and 2 of the RFP to Sargent Enterprises, Inc., in the total amount of \$428,640. A motion to approve the resolution awarding the contract to Sargent Enterprises was made by Ms. Lauritzen, seconded by Ms. Moser-Collins, approved by all.

**Non-Discrimination/Sexual Harassment Policy.** Ms. Longenbach explained that such an internal policy was required by some grant sources. She added all contractors and professional service providers have been required to sign policies as part of their contract, however an employee policy, to the best of her knowledge, has not been adopted. A motion to approve the resolution to adopt a non-discrimination/sexual harassment policy was made by Ms. Moser-Collins, seconded by Ms. Lauritzen, approved by all.

**Directors Report.**

- The Silk Mill RFP for the infrastructure work was released on June 12.
- The sale of the Silk Mill Phase 3 will be before the board in the near future.
- The rehabilitation of 202 Palmer Street is nearly complete and it will go on the market shortly.
- The RFP responses for the Hogtown Building were due today. Two responses were received and she would like the RDA Board to be the review committee on the responses.

As there was no further business the meeting was adjourned at 6:25

ATTEST:

BY:

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Nancy Moser-Collins  
Secretary

\_\_\_\_\_  
Richard McAteer  
Chair

DATE:

SEAL: